**Inaugural General Meeting Agenda**

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| **NAME OF STUDENT GROUP** |
| Date: |  |
| Time: |  |
| Venue: |  |

**Agenda Items**

1. **Welcome by IGM Chairperson/Returning Officer**
2. **Apologies**
3. **Discussion around the purpose and broad goals of the club or society**
4. **Adoption of constitution**
5. **Election of committee members**
6. **Membership and membership fees**
7. **Group bank account**
8. **Proposed events for the year**
9. **General business**
10. **Date of next meeting**