

# Minutes of Meeting

## Internationalisation of the Curriculum Working Party (ICWP)

Meeting:	<b>ICWP 8/15</b>
Present:	Ms Talia Barrett (Chair)      Ms Melania Pantelich Ms Deborah Cutts Dr Harpreet Kandra Mr Adam Baker
Date and time:	Tuesday 8 <sup>th</sup> December, 2015
Venue:	Library Meeting Room, Mt Helen campus & Lync

### 1. Welcome & Apologies

1.1 **Welcome** Talia welcomed members and Melania Pantelich, in particular, as a new member of the IoC Working Party

#### 1.2 Apologies

Apologies were received from: Charlynn Miller, Jeremy Smith, Mike Willis & Jerry Courvisanos

### 2. Minutes from previous meeting

The Internationalisation of the Curriculum Working Party confirmed the minutes of meeting 7/15 held 8<sup>th</sup> October 2015.      Moved: Adam Baker      Seconded: Deb Cutts

The working party resolved to forward the minutes to Academic Board for noting as well as posting them onto the IoC website.

### 3. Matters arising from the minutes See notes below

#### 4. IoC 2014-2015 Implementation Plan

##### 4.1 IoC Showcase #2 evaluation

There was a brief discussion around IoC Showcase #2. The Limesurvey results indicated that all respondents felt the IoC Showcase was worth attending and beneficial. This type of event will become a regular occurrence.

##### 4.2 University Five Year Plan: Strategy 1.1

Planning for 2016 will include focusing on the objectives outlined in Strategy 1.1 and their implementation.

##### 4.3 Revised Terms of Reference

Deb Cutts and Talia Barrett will review the ToR and send onto members for feedback

##### 4.4 Review of 2015 and planning for 2016

- Discussion ensued around achievements this year and all agreed that this year had been a successful one in terms of raising people's awareness of IoC.
- Talia attended Curriculum Committee on November 11<sup>th</sup> and there was consensus that IoC could be included in the schema for curriculum review. The committee would like Talia to return in 2016 with examples of good practice of IoC at other universities that can provide a model for how to move forward.
- Challenges for 2016 will be increasing people's engagement in IoC events, such as the IoC Showcase

- IoC is embodied in many courses, but there is a need to engage Course Coordinators who are in charge of curriculum development
- There is also a need to ensure that graduate attributes that reflect IoC are manifested at program level
- Given our recent engagement with Curriculum Committee
- IoC has a different context/definition for each faculty and we also need to understand how does it varies across faculties
- The Working Party could also investigate what role technology can play in IoC, i.e. organising live study tours/ live discussion sessions with case studies overseas. It might help with exploring more possibilities for internationalising the curriculum and how to do it.
- It is important to highlight/develop projects that showcase IoC, which could require funding from the University or CLIPP.

**5. Next meeting**

This will be a two hour planning meeting for 2016 in early February. Deb Cutts will book a videoconference room. Date TBC

Please email apologies to: [t.barrett@federation.edu.au](mailto:t.barrett@federation.edu.au)