Contract Notification

CN No	2023-04	Date: 27 March 2023
To:	Chief Executive Officer or equivalent	
Purpose:	General Information	
Scope:	All 2023 VET Funding Contracts	
Subject:	Updating program profiles and Construction Industry Skill Sets information on the Victorian Skills Gateway	

Purpose

This Contract Notification is to advise training providers to update their program profiles on the Victorian Skills Gateway (VSG), including their offerings for the Construction Industry Skill Sets program.

Background

You must keep the VSG up to date with your latest program and skill sets information. This is your contract obligation under clause 1.4, Schedule 1 of the VET Funding Contract:

> 1.4 The Training Provider must register for, and maintain, an up to date profile on, the Victorian Skills Gateway.

Main points

Reach more students with the Victorian Skills Gateway

With over half a million visitors to the VSG over the past year, this trusted government website gives you the opportunity to reach more students. You can manage your own listings, and best of all, it's free.

Update your programs for 2023

If you already list your programs on the VSG, log into the Australian Course Information Register (ACIR) and check that your offerings are up to date for 2023.

If you're new to the VSG, visit our training provider page to get started.

Construction Industry Skill Sets in 2023

The Construction Industry Skill Sets program finished as a separate initiative on 31 December 2022. However, under the Skills First program you can still deliver Construction Industry Skill Sets in 2023.

Follow these steps to list your Construction Industry Skill Sets offerings on the VSG:

1. Log into ACIR.
2. Add your Construction Industry Skill Sets offerings on the courses page.
3. Make sure each program includes:
   a. at least one offering

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b. at least one study mode for each offering

c. at least one duration for each offering.

Read Apprenticeships Victoria's Construction Industry Skill Sets fact sheet, which includes a list of the available skill sets.

Help with your VSG listings

Need help with ACIR or the VSG? Contact us at victorian.skills.gateway@education.vic.gov.au

Resources

VSG training provider page.

Construction Industry Skill Sets fact sheet published in the documents section of SVTS on 20 March 2023.

Critical dates

You must regularly update your program profiles on the VSG.

Ryan Collins
Executive Director
Training Market Services