

Contract Notification

CN No	2023-17	Date: 21 December 2023
To:	Chief Executive Officer or equivalent	
Purpose:	Advice on reporting	
Scope:	All 2024-25 VET Funding Contracts	
Subject:	2024 reporting advice for the new Skills First Aboriginal Access fee	

Purpose

To provide you with detailed data reporting requirements for the new Skills First Aboriginal Access fee waiver. Following this advice will ensure you receive the fee waiver contribution payment, and ensure you still receive the disengaged youth loading where it is applicable.

Background

We advised you of the new Skills First Aboriginal Access fee waiver in Contract Notification 2023-15.

Main points

When you report the new Skills First Aboriginal Access fee waiver for subjects you applied it to in 2024, be sure to use these values:

- 'Indigenous status identifier' = one of these 'yes' values as declared by the student:
 - '1' – Yes, Aboriginal,
 - '2' – Yes, Torres Strait Islander, or
 - '3' – Yes, Aboriginal AND Torres Strait Islander
- 'Client tuition fee' = '0' (zero) - indicating you have charged \$0 tuition fees
- 'Fee concession/exemption type identifier' **second** character (fee waiver character) = 'F' – indicating you've granted the Skills First Aboriginal Access Fee Waiver
- 'Fee concession/exemption type identifier' **first** character (concession character) = 'O' (the letter O) – for 'other' concession

Reason to also report concession value 'O' - other

The reason you need to keep using the 'fee concession/exemption type identifier' first character = 'O' (other) is to ensure students who are eligible for the disengaged youth loading receive the loading.

As a reminder, this loading is paid where the student is aged 15-19, does not hold a year 12 or Certificate II (or higher) qualification, and is eligible for a concession. We need you to report the 'O' to trigger this part of the disengaged youth loading payment in SVTS if it applies.

You do not need to continue asking Aboriginal and/or Torres Strait Islander students if they have a concession card.

Update to Victorian VET Student Statistical Data Collection Guidelines

A revised version of the Victorian VET Student Statistical Collection Guidelines - 2024 will be published shortly reflecting this advice.

Resources

Contract Notification 2023-15 'Introduction of Skills First Aboriginal Access fee waiver' was published on 29 November 2023 in the 'memos' section of SVTS.

Critical dates

This contract notification is effective immediately and applies to training activity reported from the start of the 2024 collection year.

Ryan Collins

Executive Director

Training Market Services