

Minutes of Meeting

Internationalisation of the Curriculum Working Party (ICWP)

Meeting:	ICWP 2/15
Present:	Ms Talia Barrett (Chair) Assoc. Professor Jerry Courvisanos Professor Mike Willis Ms Deborah Cutts Mr Adam Baker
Date and time:	Thursday 23rd April 2015 from 2pm – 3pm
Venue:	Library Meeting Room, Mt Helen campus

1. Welcome & Apologies

1.1 Welcome

The Chair, Ms Talia Barrett, welcomed everyone, especially the new members to the meeting

1.2 Apologies

Apologies were received from Dr. Charlynn Miller, Dr. Jeremy Smith, Ms Eliza Lane, Dr. Peter Townsend.

As Peter Townsend is no longer employed at FedUni, but at a partner institute, Talia Barrett will formally invite him to remain on the IoC Working Party as a co-opted member representing the 'partner perspective'.

2. Minutes from previous meeting

The Internationalisation of the Curriculum Working Party confirmed the minutes of meeting 1/15 held 10th February 2015. Moved: Jerry Courvisanos Seconded: Mike Willis

The working party resolved to forward the minutes to Academic Board for noting as well as posting them onto the IoC website.

3. Matters arising from the minutes

3.1 Launch of IoC website

-The website launch was successful with attendance from CLIPP, The Business School, Education & Arts, Library, Health and Student Connect staff.

-Adam Baker will promote the IoC web address in the Business School newsletter.

4. IoC 2014-2015 Implementation Plan

4.1 IoC Showcase

This event is scheduled for Thursday 11th June. F301 (Mt Helen) and 2E/101 (Gippsland) will be booked from 12.30pm (lunch) until 3.30pm (Talia Barrett to book rooms). Showcase items will occur between 1pm and 3pm with a follow-up discussion session until 3.30pm if people wish to stay.

The content will include:

- Individual presentations on *IoC in Courses* from Education & Arts staff: Carolyn Johnstone, Sharon Davis (possibly Xiaoli Jiang and Vijaya Tatineni - Talia Barrett to follow up) -10 minutes each
- Discussion panel on *Transnational Teaching*: possibly Alan Labas, Carolyn Winter, Philippa Wells (Adam Baker & Jerry Courvisanos to contact staff) plus FoST staff (Talia Barrett to contact FoST) – 30 minutes
- *International Engagement in Research* discussion led by Jerry Courvisanos & Mike

Willis – 15 – 20 minutes

- Informal (Kate Toner) and formal (Helen Song-Turner) curricula activities that promote interactions between international and local students (Deb Cutts & Talia Barrett to follow up) – 10 minutes each
- VET activities? Promotion of migrant and local student interactions? Talia Barrett to ask Eliza Lane to investigate.
- Catering: Talia Barrett to contact CLIPP and try to organize food of an 'international flavour'
- Need Gippsland presence at Showcase: Talia Barrett to contact Barbie Panther

4.3 **IoC forum**

This is scheduled for Thursday 23rd July from 10am -3pm. Smaller spaces need to be booked at Mt Helen. Talia Barrett to book F301 and surrounding spaces, plus equivalent Gippsland spaces.

4.4 **Other business**

Mike Willis outlined IoC in the Chinese VET system and the consultancy being offered by FedUni staff to VET institutions in China for capacity building. The purpose is to assist them to develop a more 'interactive and Western style curriculum'. Training staff in competency based assessment would be the approach, but some cultural and entrenched educational values would need to be navigated. The pilot project involves Automotive, Multimedia & IT and Diploma of Business. The question was raised about the potential for the IoC Working Party to be involved. This project could be discussed at the July Forum inviting expressions of interest for those who want to be involved.

5. **Next meeting**

Thursday 7th May 2pm in Library Meeting Room, Mt Helen campus
Please email apologies to: t.barrett@federation.edu.au