

Foundation Scholarships

1. Eligibility Requirements

3.1 Basic Eligibility Requirements

To meet the basic eligibility requirements for all Federation University Australia Foundation Scholarships, students / HDR candidates will need to be:

- a) enrolled as a commencing / continuing
 - TAFE, VCE Vocational Major, CALD, migrant, refugee, international or FAST student
 - Higher Education domestic, CALD, migrant, refugee or international, Undergraduate (including honours), Postgraduate or online student;
 - enrolled as a Federation University HDR candidate undertaking a Higher Degree by Research at 1 March, intending to submit within the next six months;
- b) undertaking studies in TAFE or Higher Education at Federation University for the full academic year at a Federation University campus or Partner Provider;
- c) able to demonstrate financial circumstances;
- d) able to demonstrate past satisfactory progress / commitment to study.

3.2 Financial Circumstances

A student is not eligible for a Federation University Australia Foundation Scholarship unless Federation University is satisfied that the student is able to demonstrate financial status through their Scholarships and Grants application:-

- a) in receipt of a Centrelink benefit such as Austudy, Abstudy, Youth Allowance, Parenting Payment, Disability support etc. This excludes payments such as Family Tax Benefit Part A and/or Part B and Low Income Health Care card
- b) on the basis of a comprehensive assessment conducted by or on behalf of Federation University.

3.3 General Circumstances

Please note, a scholarship application does not guarantee a place in the course of your choice.

- **First Semester Scholarships**

The scholarship holder is required to commence study no later than 1 March in the year in which the scholarship commences.

(The scholarship holder from the MIT Melbourne or MIT Sydney campus is required to commence study no later than early April in the year in which the scholarship commences.

- **Second Semester Scholarships**

The scholarship holder is required to commence study no later than 1 August in the year in which the scholarship commences.

3.3 Documentation requirements

All students / HDR candidates should read the documentation requirement list for each individual scholarship in the Scholarships and Grants online system.

2. Applications, Assessment and Selections

- 4.1 Applicants who do not complete the Scholarships and Grants application, answer the Foundation question, and scan and attach the two written references by the due date will be ineligible.
- 4.2 Personal and financial status will be assessed according to information provided in the Scholarship and Grants registration.
- 4.3 The selection process will be administered by the Federation University Australia Foundation with input from staff from Federation University. Finance Department is responsible for payment to successful applicants.

3. Scholarship Payments

- 5.1 If successful in being awarded a Federation University Australia Foundation Scholarship, students / HDR candidates will receive the scholarship payments for one year only, provided they continue to meet the ongoing eligibility requirements.
- 5.2 Students / HDR candidates successful in being awarded a Federation University Australia Foundation Scholarship will receive their payment either as a one off payment or in instalments.
- 5.3 Some scholarships will have scholarship payments as the coverage of tuition fees or accommodation costs.

6. Conditions

- 6.1 A student / HDR candidate must formally accept the scholarship offer in order to receive any payment, and in doing so, accepts the conditions of the scholarship.
- 6.2 Ongoing eligibility will be assessed in Semester One for the Federation University Australia Foundation Scholarships. If circumstances or eligibility change which render a student holding a Federation University Australia Foundation Scholarship ineligible according to eligibility requirements, the scholarship will be terminated.
- 6.3 It is the responsibility of the student to maintain current contact details, including email, in the Federation University Student Administration System (mysc.federation.edu.au). If a student cannot be contacted by mail, email or telephone for the purpose of assessing ongoing eligibility, and as a result their eligibility cannot be determined in the allowed timeframe, their scholarship will be terminated.
- 6.4 Students / HDR candidates awarded a Federation University Australia Foundation Scholarship are not permitted to suspend their scholarship if they take leave from studies or defer their course.
- 6.5 Termination of a Federation University Australia Foundation Scholarship will occur:
 - a) if a student ceases to meet the eligibility criteria; or
 - b) if Federation University determines that the student:
 - i) has failed to maintain satisfactory academic progress and there are no extenuating circumstances for such failure; or
 - ii) has committed serious misconduct during a course of study whilst attending Federation University including, but not limited to, the provision of false or misleading information.

7 Review / Appeal

Students / HDR candidates with a grievance about the selection process should, in the first instance, direct their concerns to the Foundation Office. If the matter remains unresolved, students / HDR candidates can access the University's Student Grievance Policy, which is available on the University's website

http://policy.federation.edu.au/university/student_grievance/ch1.pdf

8 Donors

The Federation University Australia Foundation acknowledges with gratitude funds donated to the Foundation to support Foundation scholarships, and warmly thanks corporate donors and individual donors and their families for their generosity.

Successful recipients of a Foundation scholarship are expected to attend a Foundation event with our donors to receive a scholarship certificate in May, and provide feedback to donors prior to the census date in August on what it has meant to receive the scholarship.