

Contract Notification

CN No	2023-14	Date: 02 November 2023
To:	Chief Executive Officer or equivalent	
Purpose:	General Information	
Scope:	All 2023 VET Funding Contracts	
Subject:	Release of the final 2024-25 VET Funding Contracts, 2024 Guidelines and associated guides	

Purpose

This Contract Notification is to advise training providers about the release of the final:

- 2024-25 Standard VET Funding Contract (version 1.0)
- 2024-25 TAFE VET Funding Contract (version 1.0)
- 2024-25 Dual Sector VET Funding Contract (version 1.0)
- 2024-25 Guidelines About Eligibility (version 1.0)
- 2024-25 Guidelines About Fees (version 1.0)
- 2024-25 Guidelines About Apprenticeship/Traineeship Training Delivery (version 1.0)
- 2024-25 Skills First Quality Charter (version 1.0).

All documents are published in the Documents section of SVTS.

Background.

On 1 September 2023 we published the Draft 2024-25 Standard VET Funding Contract, 2024 Guidelines and associated guides (CN 2023-11).

On 4 September 2023 we published the Draft 2024-25 TAFE VET Funding Contract and the Draft 2024-25 Dual Sector VET Funding Contract (CN 2023-13).

We're publishing the final 2024-25 contracts, 2024 Guidelines and associated guides before finalising 2024-25 contract offers. This gives you the opportunity to read and understand the terms and conditions before accepting any contract offer.

Main points

We've made a small number of changes to the 2024-25 contracts, the 2024 Guidelines About Fees and the 2024 Guidelines About Eligibility since the drafts were published in September 2023: We've:

- updated the 'physical presence' eligibility requirement to better cater for Skills First students who live close to the Victorian border. Students in specific postcodes near the

border can now do online or workplace-based training from within those postcodes, as well as crossing the border into Victoria for training

- replaced a specific requirement about assessing students in the workplace with a more general requirement to do assessment in line with training packages or course curriculum requirements
- clarified requirements for sighting and retaining evidence of concession:
 - while you must not retain a Centrelink Customer Reference Number (CRN) for Skills First, we've clarified this does not override your other obligations to keep it. For example, under the terms of using Centrelink Confirmation eServices
 - if you use Centrelink Confirmation eServices, the extract you retain must show the card type and the date it was extracted. We've removed the requirement for it to show the concession holder's name.

Loadings for training at TAFE and Dual Sector Universities

To support TAFE and Dual Sector Universities' role at the centre of the training system, the Victorian Government has:

- increased the regional loading from 10% to 25%, and the Free TAFE Fee Waiver regional loading from 10% to 25%.
- introduced a new loading for all training delivered by TAFE and Dual Sector Universities. This is an increase of 10% of the relevant rate specified in either the 'Subsidy' or 'RPL Subsidy' field of the Funded Programs Report and is applied separately to any other applicable loadings.

These changes apply to all training activity from 1 January 2024 to 31 December 2024.

This Contract Notification varies all previous TAFE and Dual Sector contracts to apply these new and increased loadings to any training activity under those contracts that is continuing in 2024.

Help to understand the changes

We've updated the guides we published in September to help you understand the draft 2024-25 Contract and Guidelines, and highlighted the changes since the drafts were published:

- Guide to content changes – this summarises and explains more significant changes (new additions are highlighted in grey)
- Guide to edits – Contract – this is a comprehensive list of specific changes (new additions are flagged in a new row)
- Guide to edits – Guidelines – this is a comprehensive list of specific changes (new additions are flagged in a new row).

We've also included changes that we made to the Draft TAFE and Dual Sector contracts in the guides. These changes were previously documented in CN 2023-13 and are now consolidated into these guides for ease of reference.

The guides are published in the 'Documents' section of SVTS.

For questions about the 2024-25 contract, please submit an enquiry on SVTS using the category '2024-25 Skills First contracting'.

Critical dates

The 2024-25 contract commences on 1 January 2024.

Ryan Collins

Executive Director

Training Market Services