

Contract Notification

CN No	2023-13	Date: 4 September 2023
To:	Chief Executive Officer or equivalent	
Purpose:	General information	
Scope:	2023 TAFE and Dual Sector VET Funding Contract (version 3.0)	
Subject:	Release of the draft 2024-25 TAFE and Dual Sector VET Funding Contracts	

Purpose

This contract notification is to advise you about the release of the draft:

- 2024-25 TAFE VET Funding Contract
- 2024-25 Dual Sector Funding Contract

All documents are published in the Documents section of SVTS.

Attachment 1 also sets out the detail of the edits that are specific to the TAFE and Dual Sector contracts.

Background

As advised in CN 2023-11, we delayed publishing the TAFE and Dual Sector contracts. TAFE and Dual Sector universities were advised they could refer to the Standard contract for most changes in the interim.

On 1 September 2023 we published the following draft documents on SVTS:

- 2024-25 Standard VET Funding Contract
- 2024 Guidelines About Eligibility
- 2024 Guidelines About Fees
- 2024 Guidelines About Apprenticeship/Traineeship Training Delivery
- 2024 Skills First Quality Charter

We also published the following guidance documents to explain changes to the contract and guidelines, which explain the changes relevant to all contract types:

- Guide to Content Changes
- Guide to Edits – Contract
- Guide to Edits – Guidelines

Main points

The key changes specific to the TAFE and Dual Sector contracts are:

TAFE and Dual Sector accountability

We've added the TAFE Network Statement of Priorities as one of the important directions that you must comply with if you're a TAFE or Dual Sector training provider (Clause 4.7(c)).

Evidence of Participation (EOP) for Literacy and Numeracy Support Units

For Literacy and Numeracy Support Units, you must keep one item of EOP per subject. For example, if you deliver 3 subjects within the student's 100-hour Literacy and Numeracy Support allowance, you'll need to keep one item for each of the 3 subjects. It doesn't matter whether the individual subjects are 30 days or less, or more than 30 days. You can use any of the accepted EOP types (Clause 9.5(e) of Schedule 1).

Free TAFE fee waiver for Certificate IV in Training and Assessment (TAE)

Students who have previously completed a Free TAFE priority course can get an additional Free TAFE fee waiver to do the Certificate IV in Training and Assessment (TAE). This is to encourage industry-qualified people to consider a career in VET training.

The additional fee waiver for the TAE is available to students who have previously used their Free TAFE fee waiver to:

- complete a Free TAFE priority course, or
- commence (but not complete) a Free TAFE priority course but have otherwise completed a Free TAFE priority course through government-subsided or fee-for-service training.

Students can still get another fee waiver for the TAE even if they've already received more than one Free TAFE fee waiver to complete programs as part of a Free TAFE pathway. However, you can't enrol them in a pathway program and the TAE at the same time (Clause 16.9 of Schedule 1).

See Attachment 1 for the detail of the edits that are specific to the TAFE and Dual Sector contracts.

For questions about the 2024-25 Contract, please submit an enquiry on SVTS using the category '2024 Skills First Contracting'

Critical dates

The final version of the 2024-25 contract will be published in the coming months.

The 2024-25 contract commences on 1 January 2024.




Ryan Collins




Executive Director

Training Market Services

Attachment 1: Edits specific to TAFE and Dual Sector 2024-25 Contracts

Strikethrough = deleted text Highlighting = new or moved text

Clause	Change from 2023 Contract	Details				
4.7	<p>NEW WORDING</p> 	<p>Clause 4.7 is updated to include the TAFE Network Statement of Priorities:</p> <p>You must comply with:</p> <ul style="list-style-type: none"> a) any applicable directions, guidelines, policies or procedures that we or the State issue from time to time (including as set out in any Contract Notifications), whether or not expressly referred to in this Contract; and b) the Quality Charter, and c) the TAFE Network Statement of Priorities 				
9.5(e) of Schedule 1	<p>NEW WORDING</p> 	<p>Clause 9.5(e) is added to the previously published Evidence of Participation requirements contained in Clause 9.5 of Schedule 1:</p> <p>The number of items of Evidence of Participation that must be documented and maintained for each subject is as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%; text-align: left;">If:</th> <th style="width: 50%; text-align: left;">you must document and provide:</th> </tr> </thead> <tbody> <tr> <td>e) the subject is a Literacy and Numeracy Support Unit, regardless of the period between the Activity Start Date and Activity End Date</td> <td>one item of Evidence of Participation.</td> </tr> </tbody> </table>	If:	you must document and provide:	e) the subject is a Literacy and Numeracy Support Unit, regardless of the period between the Activity Start Date and Activity End Date	one item of Evidence of Participation.
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e) the subject is a Literacy and Numeracy Support Unit, regardless of the period between the Activity Start Date and Activity End Date	one item of Evidence of Participation.					
11.8 of Schedule 1	<p>RESTRUCTURED</p> 	<p>Clause 11.8 of Schedule 1 is slightly restructured for readability however the content has not changed.</p>				
16.1-16.8 of Schedule 1	<p>RESTRUCTURED</p>	<p>Clauses 16.1-16.8 of Schedule 1 is restructured and re-worded for clarity and readability:</p>				

Clause	Change from 2023 Contract	Details
	 <p>REWORDED (CLARIFICATION)</p> 	<ul style="list-style-type: none"> • The term Free TAFE priority course is now used throughout clause 16 as an abbreviation for referring to an AQF qualification that is on the Free TAFE for Priority Courses list. • The phrase 'one Free TAFE Fee Waiver in a lifetime' is now used in clause 16 for clarity and readability • New sub-heading Fee Waiver entitlement is added. • Clause 16.2 includes new wording: To avoid doubt, Free TAFE short courses do not count towards the 'one Free TAFE Fee Waiver in a lifetime' limit. • Previous clause 16.6 becomes clause 16.3. • Previous clause 16.7 becomes cause 16.4. • New sub-heading 'Confirm entitlement prior to granting a Fee Waiver' is added. • Previous clause 16.4 becomes clause 16.5. • Previous clause 16.5 becomes clause 16.6. • New sub-heading Exceptions to 'one Free TAFE Fee Waiver' in a lifetime limit is added. • Previous clause 16.3(a) becomes clause 16.7 and is reworded for clarity: the only previous If the individual received a Free TAFE Fee Waiver they received was for a commencement under the JobTrainer initiative; or this does not count towards their 'one Free TAFE Fee Waiver in a lifetime' limit. • Previous clause 16.3(b) becomes clause 16.8 and is re-worded for clarity:
16.9 of Schedule 1	<p>NEW CLAUSE</p> 	<p>New Clause 16.9 is added to describe the new additional Fee Waiver for the Certificate IV in Training and Assessment:</p> <p>An individual who completes any other Free TAFE Priority course may receive an additional Fee Waiver to do the Certificate IV in Training and Assessment. This applies whether the Free TAFE priority course they completed was government-subsidised or fee for service.</p>