

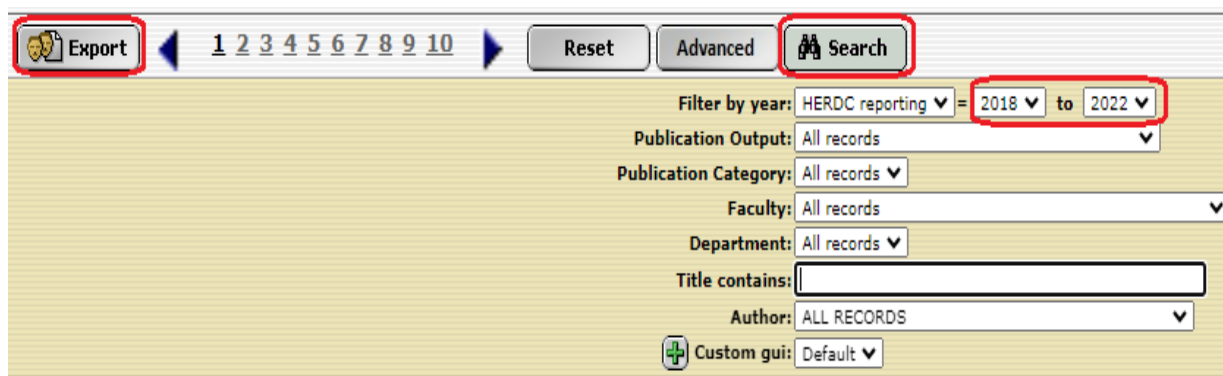
IRMA login

- <https://myresearch.federation.edu.au/prod/Content/ASP/irmaExpired.asp>
- when you work from home, make sure VPN is turned on
- you can select **Publications**, **Contracts/Grants**, **Researcher Profile** to explore your research information captured in IRMA





How to export your publications data

- select **Publications** icon
- select the year range then **Search**
- choose **Export** then **select the link to open your document**, the csv file will be saved to your hard drive.
- contact research.reporting@federation.edu.au if you notice any data discrepancy.



How to export your grants data

- select **Contracts/Grants** icon, all your grants data, successful or unsuccessful, will be populated
- choose **Export** to save the data in your hard drive
- for successful grants, select **Edit** to get **Awarded Amounts** (Total Federation Awarded)
- contact research.funding@federation.edu.au and copy research.reporting@federation.edu.au if you notice any data discrepancy.

Primary Scheme	Action
Department of Health Victoria	
MRFF Rapid Applied Research Translation	 Edit

Publications
Animal
Event history

Milestones
Documents
Notes
Progress steps
Links
Contract questions
Clearances

Main Details
Investigators
Departments
Coding
Applied Amounts
Awarded Amounts
Coversheets

Title: Transforming digital innovation

Grant ID: G... **First-named Investigator:** ... **Project code:** ... **Status:** ... **Research Master ID:** ...

Primary Funds Provider: Department of Education **Scheme:** Regional Research Collaboration Program **Funds Provider Ref Number:** ...

Scheme/Funds provider information can only be amended under the Schemes tab

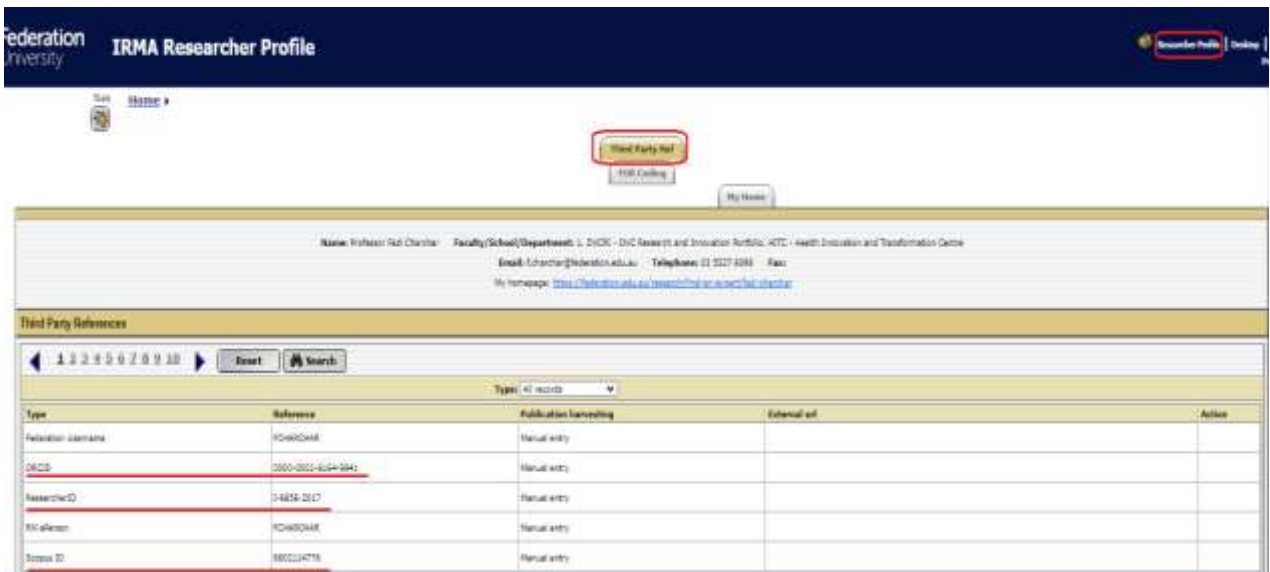
This record is read-only

	Funds provider	Funds Provider Ref Number
	Department of Education	

Kind	Applied in Cash	Total Federation Awarded	Awarded in Kind	Awarded in Cash	Total Invoiced
	3616000	3616000	0	3616000	0

Check your researcher IDs

- select **Researcher Profile** then go to **Third Party Ref**
 - > if your existing ORCID, ResearcherID (Web of Science), Scopus ID are yet to be registered in IRMA, contact research.reporting@federation.edu.au to update your IRMA profile.
 - > if you are yet to set up your ORCID, ResearcherID (Web of Science) or Scopus ID, refer to the Library research resources to help you, or make an appointment with a librarian.



IRMA Researcher Profile

Name: Professor Rob Chumbley Faculty(School)/Department: S. DVCDC - DVC Research and Innovation Portfolio, HTD - Health Innovation and Transformation Centre
 Email: rchumbley@federation.edu.au Telephone: 03 5327 4388 Fax:
 My homepage: <https://federation.edu.au/research/innovation/academic/rob-chumbley/>

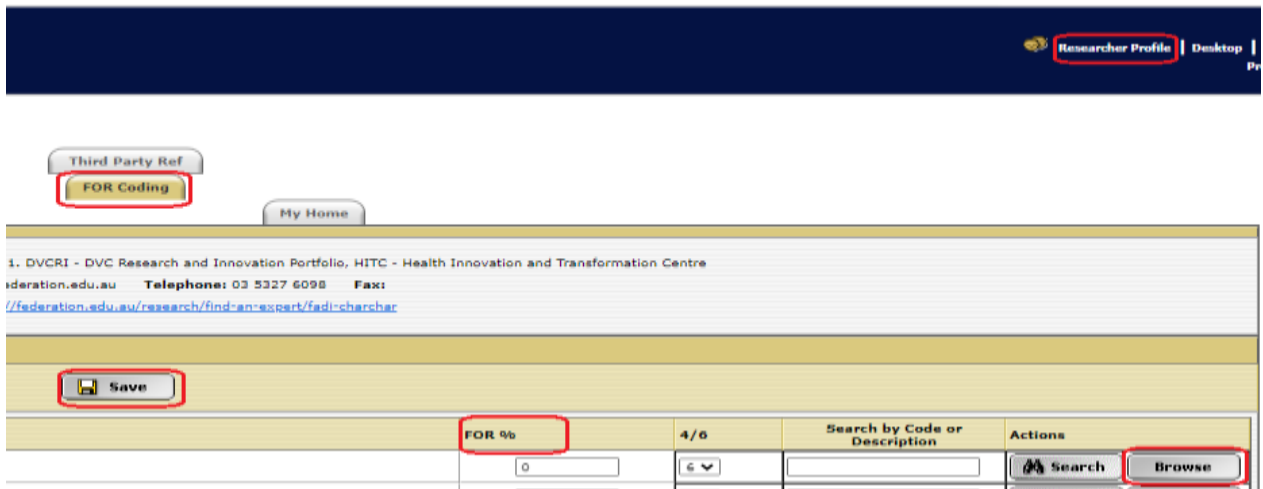
Third Party References

1 2 3 4 5 6 7 8 9 10 [Reset] [Search]

Type	Reference	Publication/Inventory	External url	Action
Federation username	IC680Q48	Manual entry		
ORCID	0000-0002-6054-9845	Manual entry		
ResearcherID	I-4850-2817	Manual entry		
Web of Science	IC680Q48	Manual entry		
Scopus ID	1802214718	Manual entry		

Add FOR to your researcher profile

- select **Researcher Profile** then go to **FOR Coding**
- **browse** and expand the full list to select your 6-digit FOR code
 - > you can select a maximum of three FOR codes
- enter a percentage in **FOR %** to each code selected
 - > the total of the percentages must equal 100, and the minimum percentage assigned to a single FOR is 10
- when you finish, select **Save** to quit the page.



Researcher Profile Desktop

Third Party Ref
FOR Coding My Home

1. DVCR1 - DVC Research and Innovation Portfolio, HITC - Health Innovation and Transformation Centre
 ideration.edu.au Telephone: 03 5327 6098 Fax:
[//federation.edu.au/research/find-an-expert/fadi-charchar](http://federation.edu.au/research/find-an-expert/fadi-charchar)

Save

FOR %	4/6	Search by Code or Description	Actions
<input type="text" value="0"/>	<input type="text" value="6"/>	<input type="text"/>	Search Browse