

# Contract Notification

<b>CN No</b>	<b>2023-11</b>	<b>Date: 1 September 2023</b>
<b>To:</b>	Chief Executive Officer or equivalent	
<b>Purpose:</b>	General information	
<b>Scope:</b>	All 2023 VET Funding Contracts	
<b>Subject:</b>	<b>Release of the draft 2024-25 Standard VET Funding Contract, 2024 Guidelines, and associated guides</b>	

## Purpose

This contract notification is to advise you about the release of the draft:

- 2024-25 Standard VET Funding Contract
- 2024 Guidelines About Eligibility
- 2024 Guidelines About Fees
- 2024 Guidelines About Apprenticeship/Traineeship Training Delivery
- 2024 Skills First Quality Charter.

All documents are published in the Documents section of SVTS.

**Note for TAFE and Dual Sector universities:** We will publish the draft versions of the 2024-25 TAFE VET Funding Contract and the 2024-25 Dual Sector VET Funding Contracts in the coming days. TAFEs and Dual Sector universities can refer to the draft 2024-25 Standard VET Funding Contract to find out all other changes.

## Background

The 2023 VET Funding Contract expires on 31 December 2023. We're conditionally offering Skills First VET Funding Contracts of 2-years duration (the 2024-25 contract) to all currently contracted training providers.

Refer to CN 2023-12 for information about the contracting process.

## Main points

The 2024-25 contract obligations remain substantively the same as under the 2023 contracts. Some of the key changes to the contracts and guidelines are to:

- make the contracts and guidelines easier to read by using personal pronouns (instead of talking about 'the Training Provider' and 'the Department' in third person, we use 'you' and 'we')
- simplify the Evidence of Eligibility and Student Declaration form to make it easier for students to understand
- streamline the Evidence of Participation requirements
- remove the need to re-check a student's concession entitlement each time you charge tuition fees, to reduce administrative burden

- include some changes to how you sight and retain evidence of eligibility and concession to protect students' personal information.

### Help to understand the changes

Guidance is available in the Documents section of SVTS to help you understand the 2024-25 contract and 2024 Guidelines and update your business processes if needed. This includes:

- Guide to Content Changes – this summarises and explains more significant changes
- Guide to Edits – Contract – this is a comprehensive list of specific changes
- Guide to Edits – Guidelines – this is a comprehensive list of specific changes.

For questions about the 2024-25 contract, please submit an enquiry on SVTS using the category '2024 Skills First Contracting'.

### Critical dates

The final version of the 2024-25 contract will be published ahead of final contract offers.

The 2024-25 contract commences on 1 January 2024.

### **Ryan Collins**

Executive Director

Training Market Services