

What you can use and where	The formats and sites that you can use to deliver learning materials to students*				Teaching tools outside of Moodle
	Hardcopy	Learning Resources	Moodle	Lecture recording	eg Teams / Office365 tools
<b>Please remember: everything must be attributed, including images</b>	Photocopies, handouts	Makes reading lists available to your Moodle shell. <a href="https://federation.edu.au/library/teach/learning-resources">https://federation.edu.au/library/teach/learning-resources</a>		Eg. show in a recording enabled venue, upload for students' individual viewing - the Statutory Licence applies to some content	Licence agreements vary; some content is restricted only to Moodle, and only via Learning Resources.  Best practice is to direct students to your Moodle unit for copyright content access, and make use of Creative Commons content on tools outside of Moodle, unless upon advice from Copyright Office.
<b>A printed book</b> 1 chapter or 10% per unit per semester may be copied; more if out-of-print or otherwise unavailable.	✓	✓	Request scan through Learning Resources who will make available to your Moodle unit	n/a	✗
<b>An eBook</b> Link from Learning Resources to Uni Library collection. If distributing hardcopy the limit is 1 chapter or 10% per unit per semester [unless other licence agreements]	✓	✓	Best practice: link through Learning Resources to book in the Library's catalogue	n/a	✗
<b>A printed article from a hardcopy journal/ newspaper</b> 1 article per issue - or more if address same topic	✓	✓	✗ Request scan through Learning Resources who will make available to your Moodle unit	n/a	✗
<b>An electronic article from Library's databases</b> Link from Learning Resources to article in Uni Library database. Library can provide permalink. Do not copy and upload articles directly to Moodle.	It depends on licence; check terms with Library	Best practice is to create a link through Learning Resources Moodle to article	Best practice is to create a link through Learning Resources	n/a	Can link to your Moodle unit, use permalink or go through Library link builder
<b>An online document</b> Best practice is to provide a link to the document or web page.	It depends - check the website's terms of use	It depends on the website's terms - you may usually make a link from Moodle	It depends on the website's terms - you may usually make a link from Moodle	n/a	It depends When site permits use, or displays other licence such as Creative Commons.
<b>An open access item online</b> Best practice is to provide a link to the document or web page. Check licence if Creative Commons, for adaptation or other uses. e	✓	✓	✓	✓	✓
<b>An image from a printed hardcopy book</b> Used for educational purposes, include 'used under s.113p' in attribution	✓	✓	✓	✓	✓
<b>An image online</b> Unless otherwise stated, images on the web are protected by copyright "All rights reserved". You can use for educational purposes under s113 (attribute used under s.113P) or when site permits use for education, or displays other licenced such as Creative Commons.	✓	✓	✓	✓	It depends When site permits use, or displays other licence such as Creative Commons.
<b>Screenrights recordings</b> Recordings of broadcasts from radio, TV, podcasts, can be copied and made available under statutory licence. EduTV; TV news ; and ClickView in the Library's databases make use of this for you.	✓ make copies for students - entire programs or a collection of clips; etc	✓ link from your Learning Resources list	✓ link from Moodle to EduTV or ClickView, or to Kaltura for your uploaded clips etc	✓ play and record during a lecture; upload for individual viewing; etc	✓
<b>YouTube and other online video sources</b> Non-broadcast, online video content is not covered by statutory licence, and YouTube prohibits videos being downloaded or copied/recorded.  Link or use the embed code ensuring only linking to content not infringing copyright.	n/a	✓ link/embed from your Moodle shell	✓ link/embed from your Moodle shell	link to the video in a lecture theatre or other recording enabled venue; pause the recording when video is playing	✓ link/embed the video in an online meeting/webinar but don't upload, pause a recording when video is playing
<b>Commercially produced DVDs and videos</b> eg purchased from the ABC shop, rented from a video shop, borrowed from a public library; the statutory licence does not apply	n/a	✗	✗	play during a lecture but 'pause' the recording of lecture while video is playing	✗
<b>Netflix/Stan type streamed content</b> individual subscriptions won't allow for use	n/a	✗	✗	✗	✗
<b>Your own unit guide, lecture notes, and other content produced by FedUni</b>	✓	✓	✓	✓	✓

This work is derived from "Delivering unit readings and other learning materials" by University Copyright Coordinator, Murdoch University, <http://library.murdoch.edu.au/Copyright-matters/Guide-to-Unit-Readings/> under a Creative Commons BY 4.0 licence <https://creativecommons.org/licenses/by/4.0>. It is licenced under CCBY University Copyright Coordinator, Federation University Australia. 2023.



\*For options beyond the above, contact the Copyright Office about:

1. Asking for permission from the copyright owner, or checking rights/licence permissions on content
2. Using alternative content (Creative Commons etc)
3. Assessing if the use is covered by a Fair Dealing exception under the Copyright Act (ie criticism or review)

Fair Dealing exceptions include: for [Personal] research or study; Criticism or review; Parody or Satire; assisting a person with a disability. Fair dealing exception are limited to using an amount of content that is considered 'fair' on a case by case basis.

Refer to Fair Dealing advice from Australian Copyright Council:  
<https://www.copyright.org.au> > Search for an answer > Fair Dealing: What can I use without permission?

Visit: <https://www.copyright.org.au>