

Minutes of Meeting

Internationalisation of the Curriculum Working Party (ICWP)

Meeting:	ICWP 5/15	
Present:	Ms Talia Barrett (Chair) Ms Deborah Cutts Mr Adam Baker	Assoc. Professor Jerry Courvisanos Dr Jeremy Smith
Date and time:	Monday 6 th July, 2015	
Venue:	Library Meeting Room, Mt Helen campus	

1. **Welcome & Apologies**

1.1 **Welcome**

The Chair, Ms Talia Barrett, welcomed everyone

1.2 **Apologies**

Apologies were received from Dr Kim Dowling, Professor Mike Willis & Dr Charlynn Miller

2. **Minutes from previous meeting**

The Internationalisation of the Curriculum Working Party confirmed the minutes of meeting 4/15 held 18th June 2015. Moved: Deb Cutts Seconded: Jeremy Smith

The working party resolved to forward the minutes to Academic Board for noting as well as posting them onto the IoC website.

3. **Matters arising from the minutes**

(See discussion points around IoC Forum)

4. **IoC 2014-2015 Implementation Plan**

4.1 **IoC forum "Creating Global Citizens" Thursday 23rd July from 9.30am - 12.30pm.**

Confirmation of Forum schedule

1. *Welcome*: Talia to initiate welcome, outline forum schedule then introduce Nina for formal welcome

2. *The context at FedUni*: Panel discussion with students with prompt questions (see below) plus questions from the floor. Participants include, so far, 1 Business student (Glasgow Uni experience) and two Pre-Service Teachers (Chester Uni).

Panel questions:

- a) As a result of your experiences studying/living in another culture, do you feel more like a 'global citizen'?
- b) What does being a 'global citizen' mean to you?
- c) What were the benefits of this experience for you?
- d) What were the challenges of this experience?
- e) What is one piece of advice that you would give to a student considering studying/living in another culture?

Actions: a) Adam Baker to contact Helen Weadon or Jeneine Harvey to find student who has studied in non-English speaking background country.

b) Deb Cutts to contact international student

c) Charlynn Miller still to find student from mobility trip to China

d) Talia to send panel questions to student participants in advance

3. Workshops: One workshop group will conduct session via videoconference and remain in C001

Actions: a) Deb Cutts & Talia Barrett to bring butcher's paper & pens for workshops

b) Deb Cutts to check room booking for C004 for alternative location for workshopping via videoconference

4. *Keynote speaker:*

Action: Talia Barrett to organize a gift for Anita Harris

Promotion of Forum event

Actions:

- a) Deb Cutts to promote via Clubs & Societies Facebook page
- b) Deb Cutts to contact Luke Icely to promote event as part of Leadership Award
- c) Talia Barrett to contact Averill Deans & Matt Freeman re. social media and other promotion strategies
- d) Talia Barrett to send out Forum Schedule pdf to all IoC Working Party members to promote in their faculties
- e) Talia Barrett to contact Jaimee about creating a banner for Moodle to promote forum to students

5. **Next meeting**

20th August at 2pm –Venue Mt Helen Library Meeting Room 1

Please email apologies to: t.barrett@federation.edu.au